## How to find out why an airplane is out for maintenance

From the Schedule Page in Schedule Master , click on the down arrow next to the view box and click on Listby ID\_NO

Schedule Resource User Info/Policy Messages Reports	
Make a new schedule View your Schedules View your Notifications	
Display Options Hide Set this as your default display	
Filter by Date Range	
Resource     Start     Itoday       [All Resources]     Nov • 14 • 2005 • - •	
View 1-day calendar List by ID_NO List by Date 1-day calendar 1-day calendar 4-day calendar Print version Updated schedule page. Click here to use 30-day calendar	
6am 8a 1-day lesson List by ID_NO_include Canceled pm 4pm 6pm 8pm	101
6433K, C150     List by Date, include Canceled     Cardona	
€ 6203F, C172	
3001W, PA28181	
• 4326N, PA28181	

## Then, click on the button labeled **Refresh Schedules**

Schedule Reso	urce	User	Info/Policy	Messages	Rej	ports			
Make a new sche	dule	View your	Schedules	View	your No	tifications			
Display Options Hide Set this as your default disp	lay								
Filter b	Filter by Date Range								
Resource     Start Stoday       [All Resources]     Nov I 14 2005									
	End 💟 today same as start Nov 💌 23 💌 2005 💌 💻 💌								
	View								
	List by ID_NO								
	Enable Dispatcher Mode Refresh Schedules								
Mon 11/14/0	5 🕨 🔛	Mike Proctor	Others	Mair	ntenance	Available			
Print version Updated schedule	page. Click he	re to use the orig	inal version.				0		
	6am	8am	10am	12 noon	2pm	4pm	6pm	8pm	10pm
🎈 6433K, C150			main	t		Ca	ardona		
🍳 6203F, C172	maint Morga					n			
3001W, PA28181									
🔍 4326N, PA28181									

## You will see items like the one below, click on the mailbox out to the right

•6433K         Wed 11/09/05         Mon 11/14/05           C150         1500         1700	6433K - Alan Akers	Wed 11/09/05	<b>€</b>
	maint	1139	Info

There you can read a message about why the airplane has been taken out of service

+	Lexington Flying Club					Logout Training Mike Proctor	9		
Schedule	Resource	User	Info/Polic	y 📗	Messages	Reports			
N_NO	Start End								
6433K	Wed 11/09/05 (	3:00 PM	]	vIon I	11/14/05 5:00	PM			
	Click Here to Add a Tag Message to this schedule								
🔷 From: 643	♦ From: 6433K - Alan Akers maint       Wed 11/09/05       11:41 AM								
The oil f: defective is out of install t	The oil filter adapter kit Spectrum was trying to install today is defective. The studs arent long enough. Rob called the company who is out of them and "making them" as we speak. Unfortunately, to install the kit you have to remove the existing soldered-in filter								
	Edit				Delet	te			